

*2024 Exhibitor Prospectus*  
*26<sup>th</sup> International Energy Psychology Conference*

*The Art & Science of Transformational Change*



May 30 – June 2, 2024  
WIGWAM Arizona Resort Hotel  
300 E. Wigwam Blvd. Litchfield Park, Arizona 85340

Association for Comprehensive Energy Psychology  
28 Garrett Road Suite 100  
Bryn Mawr, PA. 19010

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Dear Prospective Exhibitor:

Preparations for the 26th International Energy Psychology Conference, being held from May 30 – June 2, 2024, are under way. Whether you are a seasoned exhibitor returning, or new to us this year, we invite you to exhibit at this very special time and place.

The Association for Comprehensive Energy Psychology (ACEP) is an international nonprofit membership organization promoting professionally responsible energy psychology treatment, research, collaboration, and humanitarian aid.

**Our 450+ expected attendees** comprise a diverse group of mental health professionals and related experts who engage in cutting edge treatment modalities that focus on alleviating mind-body distress (trauma, anxiety, phobia, limiting beliefs, addiction, etc.) and promote high level mind-body health and peak performance in the physical, mental, and creative fields.

#### **Professions represented by conference**

Attendees include licensed mental health professionals (*psychiatrists, psychologists, social workers, psychotherapists, marriage & family therapists, counselors*), physicians, nurses, chiropractors, acupuncturists, kinesiologists, coaches, educators, clergy, and practitioners of the esoteric healing arts.

Our bookstore and tabletop exhibits are always an exciting adjunct to the educational sessions. **Tools that are an asset to energy psychology health professionals include** leading-edge books of research, how-to manuals, diagnostic tools, meditation music, aromatherapy oils, salt candles, nutritional supplements, environmental enhancements, aura photography, mineral jewelry designs, and more. Clothing and accessories also do well. Around 75% of attendees are women.

#### **KEY DATES**

##### **Thursday, May 30, 2024**

10am – 4pm - Set Up  
Exhibits Open: 4pm-9:30pm

##### **Friday, May 31, 2024**

7am – 6:15pm Exhibits Open

##### **Saturday, June 1, 2024**

7am – 5pm Exhibits Open

##### **Sunday, June 2, 2024**

7am – 4pm - Exhibits Open  
4pm – 6pm - Tear Down

**We know it's crucial for exhibitors to have traffic in the exhibit area. ACEP maximizes the flow to exhibit areas by offering complimentary** beverage breaks for all participants every day. The exhibit area is announced at every keynote address, in the conference manual and schedule-at-a-glance. Coffee breaks are even longer this year!

#### **Conference Location:**

WIGWAM Arizona Resort and Hotel is just outside Phoenix. The group has an outrageous room rate of \$189 per night. This rate is only for conference attendees or exhibitors and is strictly enforced. We strongly advise you book your stay as early as possible.

#### **Contacts**

Leslie Primavera  
ACEP conference coordinator  
[admin@energypsych.org](mailto:admin@energypsych.org)  
619-861-2237

## **SPECIAL OPPORTUNITY!**

### **Become a conference sponsor and save up to \$400 on exhibit space**

Sponsorship is a great way to increase awareness of your special products and services among the thought leaders of this field. You can sponsor the gala dinner, annual luncheon, coffee breaks, tote bags and more. We've created opportunities to work with a variety of budgets.

And - all sponsors can purchase exhibit space for the great price of \$500 (a savings of \$200 to \$400)!

Interested? Please contact Leslie Primavera [admin@energypsych.org](mailto:admin@energypsych.org) | 619-861-2237

## **EXHIBITOR INFORMATION**

### **Exhibit Space**

Exhibits will be in **Mohave Ballroom**. Beverage breaks are served in the exhibit area. Exhibit space (*which may not be shared or sublet*) is assigned on a first come/first served basis at the submission deadline date. **There is space for only 22 exhibitors at the 2024 conference.**

### **Tabletop Exhibit Space Package**

- Tabletop exhibit
- One 6-foot table, draped and skirted, two chairs, and one wastebasket
- A full-page B&W ad in the conference manual provided to all attendees (if ad artwork is submitted by, Monday, April 8, 2024.)
- Beverage breaks in the exhibit hall on Friday, Saturday, and Sunday
- Name badges for a total of two booth personnel for access to the exhibit hall  
**(Does not include any conference sessions)**

**Exhibit fee DOES NOT include the following. Must be purchased separately if desired.**

- 110-volt power/electricity
- Pipe and drape
- Attendance at educational sessions and evening events

### **Exhibit Shipping**

When shipping exhibit material to the hotel, please make copies of the carrier's tracking/air bill numbers and keep it until collecting boxes at the hotel shipping and receiving department. Number all boxes in a series and address each as follows:

#### **WIGWAM RESORT HOTEL**

**300 E Wigwam Blvd Litchfield Park, Arizona 85340    Phone: 844-239-1641**

Attention: **(Your Name)** – Hotel Guest

Hold For: **(Your Name & Your Arrival Date)**

*Please be advised the hotel may charge to hold/store your items.*

### **Ad in Conference Manual**

The exhibit fee includes a full-page, one-sided black & white advertisement in our conference manual. Please provide camera-ready (high resolution) black/white art to fit an 8.5" x 11" format (*no bleeds; with one inch margin on all four sides*) with your application packet **no later than April 8, 2024. Graphics must be easy to duplicate in black & white photocopy format.**

### **Exhibitor Conference Registration Discount**

Exhibitors wishing to attend conference educational sessions, evening events, or meals need to complete the regular conference registration form. We offer a significantly reduced rate of \$395 for exhibitors wishing to attend the main conference. Call Leslie Primavera to register at the exhibitor rate: 619-861-2237.

### **Payment Policy**

Payment is due in full with submission of the application packet (*application form, ad copy & signed contractual agreement*) by **April 8, 2024**. No refunds are given for cancellations received after April 8, 2024

## ACEP Exhibitor Contract

This agreement is by and between the Association for Comprehensive Energy Psychology (ACEP), a California not-for-profit corporation and exhibitor identified below, for the purpose of securing exhibit space at the 26th Annual International Energy Psychology Conference held at WIGWAM RESORT HOTEL 300 E. Wigwam Blvd Litchfield Park, Arizona 85340 (May 30 – June 2, 2024).

**Agreement:** Each Exhibitor for himself and his employees agrees to abide by the terms of this contract and any amendments or additions that may hereinafter be established or promulgated by ACEP.

**Amendments:** Any and all matters not specifically addressed in this exhibitor prospectus shall be subject to the sole discretion of ACEP. The requirements and prohibitions may be amended at any time by ACEP provided that such amendments do not substantially diminish the benefits of the contract nor substantially increase the liability to the Exhibitor.

**Assignment of Space:** Exhibit space locations will be assigned at the sole discretion of ACEP on a first come first served basis. Consideration will be given to avoiding conflict by competing companies, but exhibitors are not promised exclusivity in any way. Space assignment will be provided on arrival and check-in at the conference registration desk. Exhibitor is responsible for delivery, setup, and tear down of own exhibit. Space adjacent to a wall may be requested on the application form but cannot be promised. Space may not be shared with or sublet to other exhibitors.

**Damage to Property:** Nothing shall be posted, tacked, nailed, screwed, or otherwise attached to columns, walls, floors, or to other parts of the building or furniture. Any costs incurred in protecting the building, equipment, or furniture from damage will be at the expense of the Exhibitor. Exhibitors are solely liable for any damage caused to the building, floors, walls, columns, or to the property of other exhibitors.

**Decoration:** Display height is limited to six feet. ACEP retains sole discretion in the placement, appearance, and arrangement of all exhibits. Exhibitor may only display products listed on the application form contained herein.

**Noise:** Exhibits, which include the operation of any noise-making machines, must be operated so that the resulting noise will not annoy or disturb adjacent exhibitors or their patrons. Exhibitor must give notice of plans to use audio or video loudspeakers. ACEP reserves the right to monitor and adjust volume levels as needed.

**Return & Dispute Policy:** Anything sold during the conference must have a 100% unconditional return policy during the length of the conference. If, for some reason, there is an economic dispute between an attendee and an exhibitor, the exhibitor agrees to satisfy the attendee by immediately and graciously returning the disputed amount up to the full amount paid by the attendee.

**Display Rejection:** ACEP reserves the rights to reject, eject, or prohibit any exhibit, in whole or in part. If cause is not given, liability shall not exceed the return to the exhibitor the amount of rental unearned at the time of ejection. If an exhibit or an exhibitor is ejected for violation of these terms or for any other stated reasons, no return of the rental fee shall be made.

**Insurance:** The Exhibitor is solely responsible for maintaining insurance to cover the Exhibitor's property or lost revenue. Neither ACEP nor the hotel maintains such insurance.

**Limitation of Liability:** Exhibitor is solely responsible for their own property and shall hold harmless both ACEP and the WIGWAM Arizona from any liability for loss or theft, or from any claims arising out of injury to persons or damage to displays or property brought to the premises of the hotel. Exhibitor agrees to indemnify, defend, and hold harmless ACEP and its agents and the Hyatt hotels and its owners against any, and all losses, damages, and claims.

**Personnel:** Exhibit booth may have a maximum of two representatives. A representative must be present at all times that the exhibit hall is open.

**Acceptance of Agreement:**

I, the duly authorized representative of Exhibitor, have read in its entirety this exhibitor prospectus and exhibit contract relating to the 26th Annual International Energy Psychology Conference being conducted May 30 through June 2, 2024, and hereby subscribe to the terms. I understand that booths are sold on a first come, first serve basis and that exhibitors are not promised exclusivity in any way.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Company Name

\_\_\_\_\_  
Leslie Primavera for ACEP  
Conference Coordinator

\_\_\_\_\_  
Date

Association for Comprehensive Energy Psychology

**26<sup>th</sup> International Energy Psychology Conference  
May 30 – June 2, 2024, at WIGWAM Arizona Resort/Hotel**

**Exhibitor Application**  
(Please print legibly)

**Contact Information**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip or Postal Code/Country: \_\_\_\_\_

**Booth Information (Please print clearly)**

List all products and services being exhibited, sold, or marketed at conference (mandatory):

\_\_\_\_\_  
\_\_\_\_\_

**Booth Personnel (Please print clearly)**

Up to two allowed per booth; at least one must be present at all times that exhibits are open.

1. \_\_\_\_\_

2. \_\_\_\_\_

**Extras and Reminders**

- Space adjacent to a wall if desired.
- Ad copy for conference manual is enclosed.
- Contact us regarding sponsorship opportunities.
- Electric is not included in the exhibit fee price.

### Exhibit Fees

Conference Faculty Exhibitor Rate	<input type="checkbox"/> \$ 825
Early Bird Rate ( <i>postmarked by Feb 28,2024</i> )	<input type="checkbox"/> \$ 925
Regular Rate ( <i>Postmarked after Feb 28,2024</i> )	<input type="checkbox"/> \$1,075
Two Booths* - Early Bird ( <i>postmarked by Feb 28,2024</i> )	<input type="checkbox"/> \$1,525
Two Booths* – Regular ( <i>postmarked after Feb 28, 2024</i> )	<input type="checkbox"/> \$1,695
Premium booth add on (very limited quantities)	<input type="checkbox"/> \$ 200
Electrical Power Strip	<input type="checkbox"/> \$ 150
Main Conference Registration (per person)	<input type="checkbox"/> \$ 395

\*Cannot be shared.

Total Due \$ \_\_\_\_\_

### Payment Policy

Payment is due in full with submission of the application packet (*application form, ad copy & signed contractual agreement*) by **April 8, 2024**. No refunds are given for cancellations received after April 8, 2024.

Check is enclosed payable to ACEP in the amount of \$ \_\_\_\_\_

Charge my Visa, MasterCard or Discover in the amount of \$ \_\_\_\_\_

Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV code on back \_\_\_\_\_

Name as it appears on card (Please print): \_\_\_\_\_

Billing Address: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

**Please submit application materials (3 forms, contract, ad copy, & payment) to Leslie Primavera at ACEP, 28 Garrett Road Suite 100 Bryn Mawr, PA. 19010. You may also scan and email the form to [admin@energypsych.org](mailto:admin@energypsych.org) or Fax to: 1-484-418-1019.**

**Please read the prospectus in full and understand what is included and what is not!**